



MONDAY'S MISSION: **CONTACT EVERY KID!**

This may not have been the welcome back from Spring Break that you were expecting, but **WELCOME BACK** 😊 You have one major task for today and that is to **contact every student** in our district.

- PK-2: Contact your class of students
- 3-5: Contact your homeroom group of students
- 6-8: Grade level teams will divide the grade level roster among teachers
- 9-12: Every teacher will contact their 3rd period class.

The goal is two-fold: 1) We need some critical information ASAP to plan for the long-term and 2) We know that as excited as some may be to get some "extra" break time, they are also processing what is happening in the world and probably have some very real angst about what's to come.

**Here is a quick guide of the info we need.
Please enter all info onto this shared google sheet.
You'll see a sample line in purple at the top!**

Note: Feel free to call from your classroom phone if you choose to come to school or your cell phone. You may want to block your Caller ID if you prefer for people to not have your personal cell #. On the iphone, go to Settings – Phone – Show My Caller ID for settings.

*****SIBLING CHECK:** Before you start the call, find the student on the google sheet. See if they have siblings (last name / same address) and copy your details for the siblings. If you get to a student that already has been filled in... Still Call! But don't feel like you have to ask the same questions again 😊

1 – Check in: Ask how the family is doing. Make sure they know that they are missed and we hope they're doing well! *Enter your name under "TEACHER" on the google sheet so we know who made contact. If you aren't able to make contact, note whether you left a message, etc.

Note: You may get mom or dad's work #. Ask if there is a way to contact the student so that you can check in with them as well! Our goal is to connect with every kid today!

2 – Internet: Does your family have internet access at your house? (more than a cell phone with a data plan) *Enter yes/no on the google sheet.

Note: We are looking at the possibility of providing wifi hotspots. If families are concerned about not accessing internet for online learning, let them know we're working on a solution for that.

3 – Device: Does the student have a device to do online learning? What type (iphone, ipad, desktop, etc.) Is this device shared among siblings or would they have access as needed?

*Enter y/n for device, describe device(s), note if it is shared on the google sheet.

Note: We are looking at the possibility of providing ipads (K-2) and chromebooks (3-12) to those students who may need them. If families are concerned about not having a device for their students, let them know we're working on that issue.

4 – Food: There is a group putting together groceries for this week while we're out. Could your family benefit from that? *Enter any answer given on the google sheet.

Note: Please make sure they know we are offering FREE meals to ALL students every day from 11-1. They can walk up or drive through the Elementary Car Line! It will include lunch for that day and breakfast for the next! AND the Gunter Food Pantry will be open on Tuesday, 11-2pm.

5 – Travel: Have you traveled anywhere over spring break where there were a significant number of coronavirus cases? (Overseas, airplane, cruise, Washington, New York, California, Massachusetts, Colorado, Florida are the places with high #s of cases now). *Enter place traveled or any other notes on google sheet.

Note: We are collecting this info to help us make the best decisions about how long we should stay closed.

6 – Other Needs or Questions: Are there any other needs that your family has at this time / ways we can help / questions they have? *Enter answer on google sheet.

Note: Just collect this info. We've had lots of people reach out to ask how they can help. We will try to help in any way! Same with questions – Help if you can, let us know the questions if you can't.

7 – District Email: Did someone in your family get the emails from Dr. Siler regarding the closure? *If not, please enter in the email address on google sheet.

8 – Next Steps: Let them know that you are working this week to plan and prepare for remote learning if we remain closed. For MS/HS, let them know our first goal will be to finish out the 3rd 9wks.

Again – please fill in all of the information on the sheet by the end of the day on Monday.